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**Reading  
version**

**12/2022**

**28.03.2022**

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*This English-language translation is provided for information purposes only. The original German version, last amended on 28.03.2022, is binding.*

**Study and Examination Regulations  
for the Master's Degree Programme  
Aviation Management (120 CP)**

(Full-time study)

Master of Aviation Management

On the basis of Sections 19 Subsection 2, 22 Subsection 2, 72 Subsection 2 No. 1 of the Brandenburg Higher Education Act (BbgHG) of 28.04.2014 (GVBl.I/14 [No. 18], p. 1, Beschl.BVerfG GVBl.I/18 [No. 18]), last amended by law of 23.09.2020 (GVBl.I/20 [no. 26]), in conjunction with Section 14 Subsection 3 of the General Regulations of the TH Wildau in the version of the announcement of 21.08.2019 (Official Notices of TH Wildau 45/2019), last amended with effect from 07.04.2020 (Official Notices 3/2020), as well as the provisions of the General Regulations of TH Wildau in the version of the announcement of 04.07.2019 (Official Notices 42/2019), last amended on 26.03.2021 (Official Notices 13/2021), the Faculty Board of the Faculty of Engineering and Natural Sciences of TH Wildau enacts the following Study and Examination Regulations for the master's degree programme Aviation Management (90 CP), approved by the President of TH Wildau with a letter dated 24.03.2022:

## Table of Contents:

§ 1 Qualification Objectives of the Study Programme .....	3
§ 2 General Course of Study.....	3
§ 3 Cooperating Partners of the Study Programme .....	3
§ 4 Type and Mode of Study of the Degree Programme .....	4
§ 5 Standard Period of Studies and Initial Enrolment.....	4
§ 6.....	4
Admission Requirements and Admission Criteria .....	4
§ 7 Specific Degree Programme Schedule .....	5
§ 8 Internships.....	5
§ 9 Thesis.....	5
§ 10 Final Examination .....	6
§ 11 Academic Degree .....	6
§ 12 Entry into Force.....	6

## § 1

### Qualification Objectives of the Study Programme

- (1) These subject-specific regulations apply to the study and examinations of the master's programme Aviation Management (120 CP) at TH Wildau, which is conducted by the affiliated institute Wildau Institute of Technology e.V. according to Section 76 BbgHG.
- (2) This English-language, continuing education and vocational master's degree programme is aimed primarily at junior executives in the aviation industry with a university degree in engineering or business administration who work in civil aviation or are seeking a career in this field.
- (3) The aim of this degree programme is to provide academic training for highly qualified managers in the aviation sector by imparting aviation-specific knowledge from business administration, engineering sciences and general management. Experts are trained who are qualified in the three main topics:
  - "Business Administration and Management",
  - "Aviation" and
  - "Social and Management Skills"

They gain a qualification profile that opens up career prospects for graduates of the master's programme in Aviation Management in the higher management of the following companies:

- airlines,
- airport companies
- manufacturers and suppliers
- repair companies
- aviation institutions and
- other aviation or aviation-related companies.

## § 2

### General Course of Study

The general course of studies is governed by the General Regulations of TH Wildau in their currently valid version. The General Regulations can be found under the Official Notices on the homepage of the TH Wildau.

## § 3

### Cooperating Partners of the Study Programme

- (1) The Wildau Institute of Technology at the Wildau University of Applied Sciences e.V. (WIT) is commissioned by TH Wildau with the implementation of the master's programme in Aviation Management through a cooperation agreement.
- (2) The sponsor of the master's programme Aviation Management is the TH Wildau. Responsibility for the programme lies with the Faculty of Engineering and Natural Sciences.
- (3) The implementation of teaching and examinations in accordance with these Study and Examination Regulations as well as the coordination of the courses offered and the

selection of lecturers are carried out by the WIT. Each module examination and the final examination are under the supervision of an examination board appointed by the Faculty of Engineering and Natural Sciences of TH Wildau.

#### **§ 4**

##### **Type and Mode of Study of the Degree Programme**

The study programme is conducted as a distance learning programme with integrated attendance times in full-time study mode.

#### **§ 5**

##### **Standard Period of Studies and Initial Enrolment**

- (1) The standard period of study for the degree programme is 4 semesters.
- (2) Initial enrolment takes place annually in the winter semester.
- (3) The distribution of the study modules over the standard period of study can be found in the study plan of the degree programme in the appendix.

#### **§ 6**

##### **Admission Requirements and Admission Criteria**

- (1) The admission requirements are a first professional university degree with a scope of 180 CP and proof of at least one year of professional activity in the field of business administration or engineering.
- (2) For admission to this degree programme, applicants must prove their linguistic ability to study in the English language. This proof is given by applicants
  - a. presenting appropriately recognised evidence of language skills (see appendix) corresponding to at least C1 of the Common European Framework of Reference for Languages (CEFR) or
  - b. whose application documents prove that they have completed the higher education entrance qualification or a bachelor's degree programme that was conducted 100% in English.
- (3) According to the regulations of Wildau University of Applied Sciences for the selection of students in admission-restricted degree programmes, an English-language letter of motivation is required as a further admission criterion – insofar as this degree programme is admission-restricted – in which the applicant explains his/her motivation for or identification with the chosen degree programme in at least one and at most two pages. The letter of motivation must be submitted in due time with the other application documents.
- (4) The WIT checks the admission and entry requirements for applicants.
- (5) Participation in this degree programme is subject to a fee. Tuition fees are to be paid, which are defined in the study contract and in the General Schedule of Fees and

Charges of the TH Wildau. Enrolment only takes place if there is no obstacle to enrolment and a study contract has been concluded between the applicant and the WIT.

## § 7

### Specific Degree Programme Schedule

- (1) The degree programme has a modular structure. Upon successful completion, a total of 120 CP are awarded according to the European Credit Transfer System (ECTS). For the master's degree, 300 credit points must be earned, taking into account previous studies.
- (2) The study programme is composed of attendance phases and phases of self-study during the first three semesters as well as the fourth semester to work on the master's thesis. The classroom teaching takes place in blocks from the first to the third semesters. The blocks comprise two times two weeks per semester plus four times one week in the first semester, twice one week in the second semester and one week in the third semester.
- (3) The modules listed in the study plan represent the minimum number of modules to be completed for successful completion of the theoretical study sections. The location of the modules as well as the number and timing of credits to be completed are specified in the study plan. The study plan can be found in the appendix of this document. The Master Thesis Workshop module is assessed "pass" or "fail."
- (4) Each module included in the curriculum is described by means of a module description in the module handbook. The module handbook is published on the website of the Wildau Institute of Technology. The module descriptions are binding and form the basis for the implementation of the modules; lecturers design teaching on this basis.
- (5) The language of instruction and examination is English.

## § 8

### Internships

An internship is included in the 3rd semester. It lasts at least 10 weeks. The classroom lectures in this semester are organised in such a way that can be attended parallel to the internship. The internship is assessed "with success" or "without success".

## § 9

### Thesis

- (1) In the last semester according to the study plan, a master's thesis is to be written. The written master's thesis comprises 20 CP and is completed in English. The application for the thesis is made online via the thesis system at the examination board of the department.
- (2) The processing period for the master's thesis is 18 weeks. The submission deadline can be extended once in accordance with Section 27 Subsection 2 General Regulations.

## **§ 10**

### **Final Examination**

- (1) The master's examination comprises the successful completion of the master's thesis and a final oral examination (colloquium) on the master's thesis. After successful completion of all coursework and examinations and the master's thesis, the final examination takes place, in which candidates presents their thesis in an approx. 20-minute presentation. This is followed by questions on the master's thesis from the examiners.
- (2) The duration of the final oral examination is 60 minutes in total.
- (3) The oral examination takes place before an examination board consisting of the two examiners of the written work. The first examiner chairs the examination board and is responsible for the organisation of the examination. The examination is evaluated by means of a scale of grades.
- (4) A record must be made of the course of the oral examination. These examination minutes must contain the essential examination questions and answers as well as the overall evaluation. It is kept by the chairperson of the examination committee and signed by the members of the examination committee. The candidate must be informed of the examination result immediately after the examination.

## **§ 11**

### **Academic Degree**

Once the programme has been successfully completed, the academic degree "Master of Aviation Management" is awarded.

## **§ 12**

### **Entry into Force**

These Study and examination Regulations come into force on the day after publication in the Official Notices of TH Wildau and apply for the first time for the enrolment year 2022.

Appendix: Curriculum, English designations for the degree programme and modules, evidence for the Common European Framework of Reference for Languages English

**Evidence for the Common European Framework of Reference for Languages English C1**  
**Proof Common European Frame of Reference English C1**

LCCI English for Business, Writing Test, Level 3	Credit or Distinction
LCCI English for Commerce, Writing Test, Level 3	Credit or Distinction
LCCI English for Business, Writing Test, Level 4 Pass,	Pass, Credit or Distinction

IELTS Academic	7.0
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Cambridge English: Advanced Certificate (CAE)	Passport
Cambridge English: Certificate of Proficiency (CPE)	Passport
Cambridge English: Business Higher Certificate (BEC Higher)	Passport

TOEFL (iBT)	95
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TOEIC - Minimum scores must be achieved in all four skills:  
 The following minimum scores must be achieved in all four skills:

Reading	455
Listening	490
Speaking	180
Writing	180

Telc English University (written only)	C1
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